

AI Guidelines for Students

Artificial Intelligence is transforming learning opportunities in the Richmond School District. To guide its use in ways that align with our values, we've established guiding principles. These principles ensure AI supports ethical, equitable, and meaningful learning experiences for everyone.



Support Learning, Not Replace It

Use AI to enhance your understanding and expand your creativity, rather than relying on it to complete tasks outright. While AI can sometimes serve as a powerful shortcut, develop the ability to discern when it is appropriate to take such shortcuts — and when it is not — as part of becoming a thoughtful, independent learner.



Academic Integrity, Individual Thought, and Proper Attribution

Uphold your academic integrity by ensuring that your work represents your unique understanding, creativity, and critical thinking. When using AI tools, clearly acknowledge their contributions, and actively engage with their outputs to refine and transform them into original work.



Privacy Protection

Protect your privacy by avoiding the entry of personal or sensitive information into AI tools. (e.g. name, address, phone number, email, personal ID numbers, social media accounts, images, etc.)



Check for Accuracy and Bias

AI tools can sometimes produce inaccurate or biased information. Always verify facts and critically evaluate content before incorporating it into your work.



Ethical Use of AI

Follow ethical guidelines. Avoid using AI to generate harmful, inappropriate, or misleading content, and ensure that your use of AI tools aligns with the District Code of Conduct.